

**Key Club Event Log-**

**Outside Club Events**

**Key Club Members Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Date** | **Time**  **In & Out** | **Event** | **Event Coordinator's Signature** | **Event Coordinator’s Contact Information (email/Phone #)** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**\*\*All fields on this log MUST be filled out for each outside event for the event to count \*\***